

KNOX CLUB

SOCIAL FUNCTION BOOKING FORM APPLICATION

(PLEASE PRINT)

Contact Name: _____ Member No _____

Occasion: _____ Nos: _____

Contact Number: _____ Other: _____

Contact Email: _____ Fax: _____

Address: _____

Date Required: _____

Times Required: Start: _____ Finish: _____

Menu Selection: _____ Cost per person: _____

Room Hire: _____ * Full Members: \$250 Non Members \$300.00

**(Full Members must be a Knox Club member for 12 months or longer to receive function discounts)*

Security: \$170.00 per guard for duration of function.

OPTIONAL EXTRAS

Entertainment & Decoration Requirements: PLEASE CIRCLE

DJ: \$450.00	BALLOONS & SCATTERS: \$170.00	CAKE	CAKEAGE FEE
	100 plain/metallic balloons	Cost to be advised	individually bagged: \$1.20 per slice Individually served with garnish: \$2.50 per slice

*The Knox Club can assist with alternative Entertainment & Decorations at an additional cost.
Please discuss your requirements with our Functions Manager.*

*Bookings are considered tentative until receipt of deposit and signed Booking Form is returned.
Final numbers and Payments (excluding bar tab) must be finalized and confirmed **IN WRITING 7 WORKING DAYS**
prior to your function date.*

*These numbers will be considered as your minimum guarantee and are **NOT** subject to change.
Requests for increasing numbers within a 72 hour period are subject to Knox Club approval
and may result in additional charges.*

*I acknowledge and accept having read the terms and conditions and understand the information, and have
retained a copy for my information. I further comply with all aspects of such conditions
on acceptance of this application form.*

SIGNED: _____

DATE: _____

A deposit is required to secure your function booking, to accompany this form

OFFICE USE ONLY

Deposit Paid: Full Members \$250 / Non Members \$300

Date Paid: ____/____/____

Rec No: _____

Taken By _____

Cash

Cheque

Visa

M/Card

Eftpos