

# KNOX CLUB

## SOCIAL FUNCTION BOOKING FORM APPLICATION

(PLEASE PRINT)

Contact Name: \_\_\_\_\_ Member No \_\_\_\_\_

Occasion: \_\_\_\_\_ Nos: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Other: \_\_\_\_\_

Contact Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

Date Required: \_\_\_\_\_

Times Required: Start: \_\_\_\_\_ Finish: \_\_\_\_\_

Menu Selection: \_\_\_\_\_ Cost per person: \_\_\_\_\_

Room Hire: \_\_\_\_\_ \* Full Members: \$250 Non Members \$300.00

*\*(Full Members must be a Knox Club member for 12 months or longer to receive function discounts)*

Security: \$170.00 per guard for duration of function.

### OPTIONAL EXTRAS

Entertainment & Decoration Requirements: PLEASE CIRCLE

DJ: \$450.00	BALLOONS & SCATTERS: \$170.00 100 plain/metallic balloons	CAKE Cost to be advised	CAKEAGE FEE individually bagged: \$1.20 per slice Individually served with garnish: \$2.50 per slice
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*The Knox Club can assist with alternative Entertainment & Decorations at an additional cost.  
Please discuss your requirements with our Functions Manager.*

*Bookings are considered tentative until receipt of deposit and signed Booking Form is returned.  
Final numbers and Payments (excluding bar tab) must be finalized and confirmed **IN WRITING 7 WORKING DAYS**  
prior to your function date.*

*These numbers will be considered as your minimum guarantee and are **NOT** subject to change.  
Requests for increasing numbers within a 72 hour period are subject to Knox Club approval  
and may result in additional charges.*

*I acknowledge and accept having read the terms and conditions and understand the information, and have  
retained a copy for my information. I further comply with all aspects of such conditions  
on acceptance of this application form.*

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

**A deposit is required to secure your function booking, to accompany this form**

#### OFFICE USE ONLY

Deposit Paid: Full Members \$250 / Non Members \$300 Date Paid: \_\_\_\_/\_\_\_\_/\_\_\_\_

Rec No: \_\_\_\_\_ Taken By \_\_\_\_\_ Cash Cheque Visa M/Card Eftpos