



KNOX CLUB TERMS & CONDITIONS

R E S P O N S I B L E S E R V I C E O F A L C O H O L

The Knox Club practises Responsible Serving of Alcohol.

Our staff are trained in the Responsible Serving of Alcohol and it is our duty to serve members and guests in a responsible manner and to provide a safe and friendly environment for our patrons and staff. We ask for the co-operation of our patrons to assist us in our aim to abide by our legal obligations under the Liquor Control Reform Act 1998.

Therefore we adopt the following practices for all function:

- Whilst the final decision in respect to RSA issues will at all times be the responsibility of the venue, we require you to nominate a responsible person to assist our staff with any issues regarding liquor service at your function.
- Minors will be required to be identified. Under no circumstances are underage guests permitted to consume alcohol. Underage guests are not permitted on the premises after 11pm
- Party shots and doubles are not served at the Knox Club.
- Water and non-alcoholic beverages will be available at all times.
- Guests will be asked before glasses are topped up with any alcoholic drinks.
- The Knox Club reserves the right to limit the quantity of alcohol consumed by any particular guest and to stop the supply of alcohol to function guests, or any particular guest/s if it becomes apparent at anytime that the guest/s have breached RSA policy.
- Guests who breach the RSA policy will not be served any alcohol and will be required to leave the premises.
- The Knox Club reserves the right to close down the function if the behaviour of the guest/s becomes unacceptable.
- All guests are encouraged to ensure they have safe transport from the function and our staff can arrange a taxi for any guest/s they consider should not be driving.

We respect our neighbours and encourage our patrons to leave the premises in a manner that does not disturb the amenity of the area.

We know that you will agree with the sentiments of this policy, and it is understood when you book your function. Your co-operation with the objectives set out above is a term of the contract between us. We will not be liable for any loss experienced by you or your guests by the implementation of any of the elements of this policy.

We thank you for considering the Knox Club for your function.

Ryan Clayton
General Manager

KNOX CLUB

Knox Club - 9801 6466 - www.knoxclub.com.au - email: functions@knoxclub.com.au



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DRESS CODE

Function patrons who do not meet the Knox Club dress code will not be permitted entry into Knox Club. All patrons must observe the Club's dress regulations. Neat and clean attire at all times. **NO** revealing, untidy or ripped clothing. Work boots, bare feet, moccasins, ugg boots & slippers are not permitted. Overalls, singlets, stubbie shorts, swimwear, lumber jackets, caps and head gear are not permitted.

CONFIRMATION OF BOOKING

Tentative bookings are held for 7 days. Upon selection of your date, your booking will be considered as confirmed upon receipt of a deposit, together with your booking form. The Knox Club reserves the right to cancel the reservation if the booking form and deposit has not been received within 7 days of the original reservation. If in the opinion of Management, a \$500.00 bond may be required to secure your booking. This bond will be held until the week following the function when it is fully refundable, unless damage has been caused by any person attending the function.

CANCELLATIONS

Cancellations in excess of 60 days notice prior to the scheduled event will receive a full refund

Cancellations within 30-60 days will receive a 50% refund.

Cancellations within 30 days of the event will incur a loss of deposit. The organiser shall pay on demand any costs incurred for the said function.

FUNCTION DETAILS

The planning of the menu and service must be finalised a clear 14 days in prior. Confirmation in writing by letter or contract, detailing the services and costs will be required from the function organiser in authority to effect the subsequent payment against the invoice. Function organisers and their guests are not allowed to consume food or beverage other than those supplied by the Knox Club.

FINAL NUMBERS AND PAYMENT

A final and chargeable number of guests attending the function are required **14 DAYS** prior to your function.

This number is not subject to reduction and no refunds will be given.

Requests for increasing numbers will result in additional charges.

Sunday functions incur a 5% surcharge on food & room hire. Public holidays incur a 15% surcharge on food and room hire.

Payment for function (excluding bar tab) is required 7 days prior to your function, the form of payment is cash, credit card or electronic funds transfer only.

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